REQUISITION

SALINE AREA SCHOOLS

200 N. ANN ARBOR STREET
Saline, Michigan 48176-1168
Telephone: (734) 429-8000

PURCHASE ORDER NO. ISSUED

DATE	BUILDING	DEPARTMENT	VENDOR NUMBER

PURCHASE ORDER NUMBER ABOVE
MUST APPEAR ON ALL INVOICES
SHIPPING PAPERS AND PACKAGES

VENDOR NAME & ADDRESS:

Account No._____

_____
Administrator's Signature

PLEASE ENTER OUR ORDER AS FOLLOWS:

SHIP TO:

BILL TO:

SALINE AREA SCHOOLS
Accounts Payable/Business Office
200 N. Ann Arbor Street
Saline, Mich. 48176-1168

ITEM NUMBER	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT

TOTAL.....

APPROVED FOR ISSUE

BUSINESS OFFICE APPROVAL (SIGNATURE)