

General Directions For Accessing the Global Compliance Network (Saline)

(Questions? Please contact GCN at info@gcn1.net)

1. Connect to the Internet. Please be sure to have your speakers turned on.

2. Type “www.gcntraining.com” into the address bar within your browser and click “Enter”.



3. Computers in the district should have no problems running these videos. However, outside the district if your computer needs updating to the latest Flash Plugin, please either click on the “Get Macromedia Flash Player” button in the lower right corner or go directly to this link to download Flash 9.0:



<http://www.gcn1.net/installer/flash9.msi>

4. Once you have the latest Flash Plugin, click on the “Login” Button.



5. Under “Step 1”, type in “saline”. This will never change.

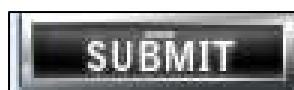
6. 6a. If this is your first login you must create Your account. Click the “Create New Account” button. Please enter your Saline username as these are already unique within the district.

or

- 6b. If you have already created this account enter your Unique ID and Submit.

7. Please enter your last name and click the “Search” button. Within the “Select Your Information” area, click on your name to highlight it (it will turn green) and then click the “Import. This Information” button. If you are not seeing your name, please contact [Kitty Coryell](#) so that your name can be added to the database..

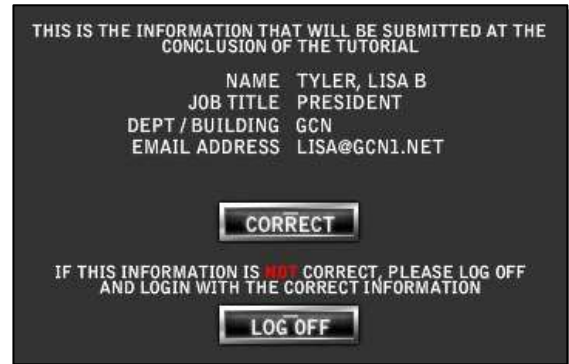
8. Verify that your name and information in Step 4 is correct. If any of the fields are not completed, please insert that information and then click the “Submit” button at the bottom.



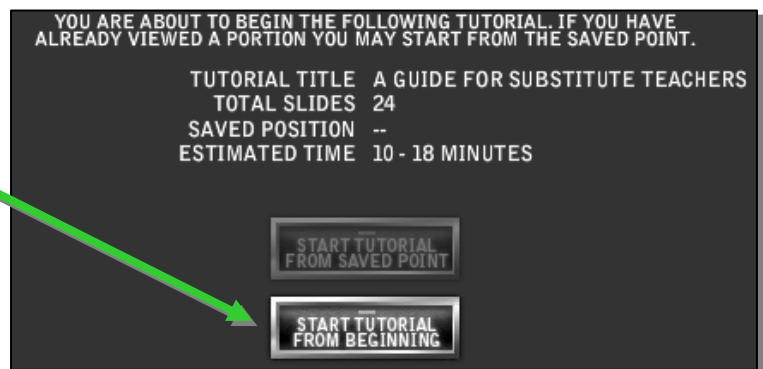
9. In the “Welcome” Section, click on the arrow to select a tutorial from the drop-down menu. Then click the “View” Button.



10. Verify that your information is correct and click on the “Correct” button. If it is not correct, click on the “Log Off” button and you will have a chance to correct the information.



11. Click on the “Start Tutorial From Beginning” button. If you have previously viewed part of a tutorial, click on the “Start Tutorial from Saved Point” button.



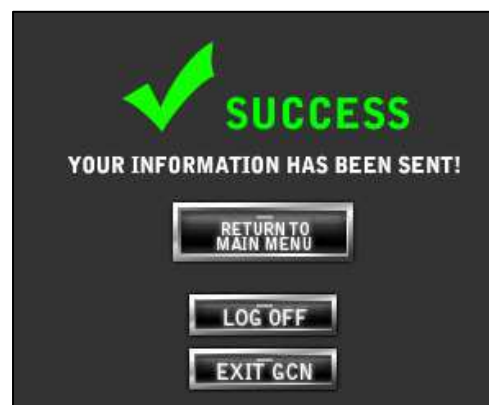
12. Click the “Forward” button at the end of each slide



13. After the last slide has played, click on the Check Mark to submit your information.



14. You will then see a verification message. This is your notification that you have completed this tutorial. Click on the “Exit GCN” button to exit GCN, click on the “Log Off” button to return to the login page or click on the “Return to Main Menu” button to select another tutorial.



15. You are all set!

16. After you establish your UID, the next time you log back in to GCN, you will just need to insert your organization’s username and then enter your UID.

Global Compliance Network Frequently Asked Questions

(Questions? Please contact GCN at info@gcn1.net)

I'm stuck on a slide and I cannot advance? What do I need to do?

This is typically a cache (temporary internet memory) issue. When the cache file reaches its maximum, the GCN tutorials stop. Quite often this is in the middle of a slide. To rectify this, please complete the following steps:

1. Delete your cache (directions are located at www.gcn1.net/detect.htm)
2. Sign back on to www.gcn1.net and login.

NOTE: if you've signed in using Slide Position Saving, you can return to the slide you left off on.

When I click on the "Login" button, nothing happens?

If clicking on the "Login" button does not open the login screen, there may be a "pop-up" blocker installed on your computer. To bypass this, hold down the "Ctrl" key while clicking the login button. Or you may use this link to go straight to the login screen: <http://www.gcn1.net/template.html>

Slides keep over-lapping, icons are missing, the text looks different, or parts of a slide are missing. What is happening?

This typically occurs when the Flash plugin has been downloaded to a computer with a relatively old version of Flash. The new version doesn't completely overwrite the older version and the two become "intermingled". To correct this, please go to www.gcn1.net/help.htm and follow the directions. You will be instructed to uninstall the current version of Flash. Then you will install the latest Flash version.

When I submitted my information at the end of the tutorial, it stated that I need to submit my information directly to GCN? What should I do and why?

Sometimes the computer does not successfully connect to the GCN Database and an error is returned. By sending the line of text shown within the box to GCN, we can manually add your information to the database. This will assure you receive credit for completing the tutorial.

What browsers are compatible with GCN?

Currently, GCN is compatible (or has been tested) with:

- **Microsoft Internet Explorer**
- **Netscape Navigator** (version 4.2 and higher)
- **Opera** (7.0 and higher)
- **Mozillia** (1.0 and higher)
- **Safari** (version 2.0 only)